

Regular Advisory Board Meeting
March 17, 2016 5:30 PM
Menifee County High School Band Room

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Moment of Silence
 - D. Adopt Agenda
- II. Presentations
 - A. Student Recognition
 - 1. Menifee County Band – District 8 Solo and Ensemble Assessment Festival
 - 2. Daughters of the American Revolution Writing Contest Winners
 - 3. Miss Kentucky Basketball Nominee
 - 4. National Boards Botts Academic Team
 - 5. Regional Governor’s Cup Winner
 - B. Staff Recognition
 - 1. National Board Certified Teachers
 - 2. 16th Region Coach of the Year
 - C. Reports
 - 1. Treasurer’s Report Lorri Bartley
 - a. MUNIS Balance Sheets
 - b. Monthly Financial Reports
 - c. Bank Reconciliation
 - d. Cash Flow Statement
 - 2. Assessment Coordinator’s Report Catherine Hacker
 - 3. PDSA Report District Staff and KDE
Recovery Team
- III. Student Learning and Support Items Recommended for Approval
 - A. Recommend Commissioner approve Board Minutes from the February 18, 2016 and March 1, 2016 Meeting Minutes.
 - B. Recommend Commissioner approve Subsequent Claims, Current Claims and Salaries (Bills for Payment).
 - C. Recommend Commissioner approve School Fundraisers:
 - 1. Corn hole Throw and Chili Dinner – Menifee High School
 - 2. Student Council Candy Bar Sales – Menifee High School
 - 3. T-shirt Sales – Menifee Elementary
 - 4. DVD’s and Pictures – Menifee High School
 - 5. Baseball Cookout – Menifee High School
 - 6. Bird Dogs T-Shirts – Menifee High School
 - 7. Book Fair/Coffee Tree Books – Botts Elementary
 - D. Recommend Commissioner approve Emergency Non-Certified Substitute Teacher Program and Emergency Substitute Certification.
 - E. Recommend Commissioner approve District Participation in Federal Funds for the 2016-2017 School Year.

- F. Recommend Commissioner approve Memorandum of Understanding between Gateway Community Services, Inc. and Menifee County Board of Education for the 2016-2017 School Year.
- G. Recommend Commissioner approve Lease Agreement between Menifee County Board of Education and Gateway Community Service Organization for Botts Head Start and Frenchburg Head Start Units for 2016-2017 School Year.
- H. Recommend Commissioner approve Tobacco Free Policies First Reading for the 2016-2017 School Year
 - 1. Policy 03.1327 – Use of Tobacco (Certified Personnel)
 - 2. Policy 03.2327 – Use of Tobacco (Classified Personnel)
 - 3. Policy 05.31 – Building Usage Agreement
 - 4. Policy 06.221 – Bus Drivers’ Use of Tobacco and Other Substances
 - 5. Policy 10.5 – Visitors to the Schools
- I. Recommend Commissioner approve First Reading of Menifee County Administrative Policies for the 2015-2016 School Year.
 - 1. Policy 04.7 - Inventory
- J. Recommend Commissioner approve Second Reading of Menifee County Administrative Policies 2015-2016 School Year.
 - 1. Policy 03.11 – Hiring Certified Personnel
 - 2. Policy 03.21 – Hired Classified Personnel
- K. Recommend Commissioner review Menifee County Administrative Procedures for the 2015-2016 School Year.
 - 1. Procedure 06.34 AP.1 – Conduct on Bus
 - 2. Procedure 06.34 AP.2 – School Bus Misconduct Report
 - 3. Procedure 09.43 AP.21 – Behavior Referral Forms
- L. Recommend Commissioner approve Revision of Attendance Intervention Procedure for the 2015-2016.
- M. Recommend Commissioner approve 2016-2017 School Calendar.
- N. Recommend Commissioner approve Length of Instructional Day at Minimum of 385 Minutes (7:50 a.m. – 3:00 p.m.) for the 2016-2017 School Year.
- O. Recommend Commissioner approve KISTA Resolution in 2016 Used School Bus Sale.
- P. Recommend Commissioner approve Declaring Buses #020, #21 and #22 as Surplus Property to be Sold to the Highest Bidder During the KISTA Used Bus Sale.
- Q. Recommend Commissioner approve Resolution to Accept SFCC Award \$115,000 to be Used to Reimbursement for Flood Expenditures.
- R. Recommend Commissioner approve Amended 2015-2016 Certified Schedule Effective January 2016.
- S. Recommend Commissioner approve Proposal for Audit Services for 2015-2016.
- T. Recommend Commissioner approve Acceptance of Bids of the Following Items for the 2016-2017 School Year.
 - 1. School Pictures
 - 2. Soft Drinks and Related Items
 - 3. Oil and Lubricants
 - 4. Bus and Maintenance Parts and Supplies
 - 5. Yearbooks
 - 6. Botts Playground

- U. Recommend Commissioner approve Working Budget Amendments for 2015-2016 School Year.
- V. Recommend Commissioner approve New Copier Lease for Food Service.
- W. Recommend Commissioner approve Intent to Apply for the Early Childhood Council Grant.
- X. Recommend Commissioner declare as Surplus the following items
 - 1. Imperial Deep Fryer (2 Baskets)
 - 2. Selected Deep Fryer (2 Baskets)
 - 3. Market Force Melter
 - 4. Dito Dean Food Processor
 - 5. Market Force Tilt Skillet
 - 6. Delafield Under-the-Counter Refrigerator

IV. Personnel Notifications

V. Informational Items

- A. Born Learning Academy Grant
- B. Campbellsville University Excellence 2016
- C. Principal Update
- D. KSBA Training Update
- E. SBDM Meeting Minutes
 - 1. Botts Elementary
 - 2. Menifee Elementary
 - 3. Menifee High School
- F. School Activity Fund Financial Reports
 - 1. Botts Elementary
 - 2. Menifee Elementary
 - 3. Menifee High School
- G. Communication/Sharing (All Present)

VI. Adjournment