

**Section 101
Local Planning Committee Selection**

101.1 The superintendent is to ensure that LPC composition is in accord with the selection criteria. At the discretion of the Superintendent, the LPC membership may be selected alternately in parent, teacher, and building administrator order until the committee selection is completed. The superintendent shall ensure that each LPC represents local demographics, providing a diverse committee that, in a meaningful way, reflects the composition of the district. Each member shall be a resident of the local school district on which they have been asked to serve. If an eligible resident is not available to serve in an individual position on the LPC, the superintendent may request a waiver from the Commissioner of Education for a non-resident replacement. The superintendent shall chair the LPC meetings until a Chairperson and a Vice-Chairperson are elected.

For the purpose of this regulation and determining the number of SBDM school centers in a district, a Career and Technical Center/KY Tech Area Technology Center is considered a part of the high school it serves.

101.2 The LPC shall be made up of a maximum of twenty (20) members and/or a minimum of ten (10) members to include:

Table 101.2

	1 school	2 schools	3 schools	4 schools or more
Superintendent*	1	1	1	1
Parent	2	2	3	4
Teacher	1	2	3	4
Building administrator	1	2	3	4
District Facilities Director	1	1	1	1
Central office staff	1	1	1	1
Community leader	1	1	2	3
Board member	1	1	1	1
Local building/zoning official	1	1	1	1
Total	10	12	16	20

* The superintendent or designee serves as a non-voting member.

101.3 Parents, teachers and building administrators shall be selected by groups as indicated herein and include representatives from the elementary, middle and high schools. All schools shall be represented before multiple representation of a school occurs. The maximum number of representatives on the LPC from a school shall not be in excess of one (1) greater than the number of representatives from any other school.

101.4 Districts having four (4) or more SBDM schools shall include representation by a minimum of four (4) school council members, or their designees, on the LPC. Districts with less than four (4) SBDM schools shall have school council member representation equal to the number of SBDM schools. SBDM representation includes parent and teacher council members.

101.5 Parent Representative shall be selected by the PTO/PTA in each school center. If no PTO/PTA exists, the largest organization of parents formed for this purpose shall select a parent representative for their school (KRS 160.345 (2b)). The selection must also meet SBDM requirements as noted in Section 101.4. The parent representative shall not be employed by the LEA or serve on the local board of education.

101.6 Teacher Representatives- The selection of the teacher representatives shall be made by any process developed by the district's teaching staff that ensures the opportunity of the teachers to have a voice in this process. The superintendent is responsible for assuring a system of selection that offers all teachers the opportunity to select teacher representatives for the LPC. The selection must also meet SBDM requirements as noted in Section 101.4.

101.7 Building Administrator- The selection of the building administration representatives shall be made by any process developed by the district's building administrators that ensures the opportunity of the administrators to have a voice in this process.

101.8 District Facilities Director- The Superintendent shall select the Facilities staff representative. If a facilities office is staffed by the district superintendent only, he/she shall select a member of the maintenance staff.

101.9 Central Office Staff- The Central Office staff shall select the Central Office staff representative.

101.10 Business/Community Leader Representative- The local board of education shall select the Business/Community Leaders to serve on the Local Planning Committee. Advertisement shall be made for business/community leader nominees from whom the local board of education shall select two (2) representatives. Nominees must provide a letter of agreement to serve. In the event nominations are not received, the local board of education shall select the community/business leaders. The Business/Community Leaders shall not be employed by the LEA or serve on the local board of education.

101.11 Board Member- One member of the Local Board of Education shall be selected by the Local Board to serve on the Local Planning Committee. A newly elected board may replace the local board representative selected by the preceding board of education.

101.12 Local Building/Zoning Official- The local planning, zoning or building inspection representative shall be designated by the superintendent. If there is no planning and zoning or building review department within the geographic area of the district, then the superintendent shall select a local public official, realtor or public employee with experience in building or planning within the geographic area of the district. The Local Building/Zoning Official shall not be employed by the LEA or serve on the local board of education.